Main Menu

- 1 Account Balances
- 2 Account History
- 3 Transfers or Payments
- 4 Card Services
- 5 PIN Change
- 6 Future Dated Transaction

Account Balance Menu:

- Select the Account Type
 - \circ 1 Savings
 - 1 I know the ID of the savings
 - Enter the share ID
 - Lists Available Balance
 - 1 Hear Additional Information
 - Available Balance
 - Amount of Last Deposit
 - Date of Last Deposit
 - Last Transaction
 - Dividend Rate
 - Prior Year Dividends
 - 2 No Additional Information needed
 - 2 I don't know the ID of the savings
 - Play a list of all shares
 - Press # to select the share when you hear it
 - Lists Available Balance
 - 1 Hear Additional Information
 - Available Balance
 - Amount of Last Deposit
 - Date of Last Deposit
 - Last Transaction
 - Dividend Rate
 - Prior Year Dividends
 - 2 No Additional Information needed
 - 2 Checking
 - 1 I know the ID of the checking
 - Enter the share ID
 - Lists Available Balance
 - 1 Hear Additional Information
 - Current Balance
 - Last Deposit Amount
 - Last Deposit Date
 - Last Transaction Date
 - 2 I don't know the ID of the checking

- Play a list of all checking accounts
 - o Press # when you hear the ID you want
 - Available Balance
 - Amount of Last Deposit
 - Date of Last Deposit
 - Last Transaction
- o 3 Loan

- 1 I know the ID of the loan
 - Enter the ID
 - o Lists Current Balance
 - 1 Hear Additional Information
 - Payment Amount
 - Next Payment Amount
 - Payoff Amount
 - Last Payment Amount
 - Last Transaction Date
 - Interest Rate
 - YTD Interest
 - Prior Year Interest
 - 2 I don't know the ID of the loan
 - Press # when you hear the ID you want
 - Lists Current Balance
 - 1 Hear Additional Information
 - Payment Amount
 - Next Payment Amount
 - Payoff Amount
 - Last Payment Amount
 - Last Transaction Date
 - Interest Rate
 - YTD Interest
 - Prior Year Interest
- 4 Credit Card
 - Current balance
 - 1 Hear additional balance information
 - o Next payment date
 - o Minimum payment due
 - o Available balance
 - o Credit limit
 - 2 Hear balance information for a different share
- o 5 Certificate and IRA
 - Available Balance
 - 1 Hear Additional Information
 - Current Balance
 - o Last Deposit Amount

- Last Transaction Date
- Dividend Rate

Account History Menu: (history items will play in groups of 5)

- 1 Savings
 - \circ 1 I know the ID
 - Enter the ID of the share that you want to hear
 - 1 Deposits
 - 2 All Transactions
 - 3 Withdrawals
 - 4 ATM Transactions
 - 5 Amount
 - 6 Date
 - 2 List all share IDs
 - Press # to select the share you want to hear
 - 1 Deposits
 - 2 All Transactions
 - 3 Withdrawals
 - 4 ATM Transactions
 - 5 Amount
 - 6 Date
- 2 Checking
 - \circ 1 I know the ID
 - Enter the ID of the checking that you want to hear
 - 1 Deposits
 - 2 All Transactions
 - 3 Withdrawals
 - 4 Cleared Checks
 - 5 ATM Transactions
 - 6 Check Number
 - 7 Amount
 - 8 Date
 - 2 List all checking IDs
 - Press # to select the share that you want to hear
 - 1 Deposits
 - 2 All Transactions
 - 3 Withdrawals
 - 4 Cleared Checks
 - 5 ATM Transactions
 - 6 Check Number
 - 7 Amount
 - 8 Date
- 3 Loan
 - \circ 1 I know the ID
 - Enter the ID of the loan that you want to hear
 - 1 Payments

- 2 All Transactions
- 3 Withdrawals
- 4 Amount
- 5 Date
- \circ 2 List all loan IDs
 - Press # to select the loan that you want to hear
 - 1 Payments
 - 2 All Transactions
 - 3 Withdrawals
 - 4 Amount
 - 5 Date
- 4 Certificate and IRA
 - 1 Deposits
 - o 2 All Transactions
 - o 3 Withdrawals
 - 4 ATM Transactions
 - o 5 Amount
 - **6 Date**

Transfer and Payments Menu:

- 1 Funds Transfer
 - 1 Transfer funds immediately
 - Select the type of share the transfer is coming out of
 - 1 Savings
 - $\circ \quad$ 1 I know the ID the transfer is coming from
 - Enter the share ID
 - 1 Transfer funds to another member's account
 - Enter the Account number the transfer is going to
 - Select the type of account
 - 1 Share
 - 2 Checking
 - 1 I know the ID of the share
 - 2 Transfer funds within your own account
 - 1 Savings
 - 2 Checking
 - o 3 Loans
 - Enter the dollar amount using the * as the decimal
 - Press 1 if the dollar amount is correct
 - Press 2 if the dollar amount is incorrect
 - A summary of the transfer will play
 - Press 1 if correct
 - Press 2 if not correct
 - 2 Play a list of share IDs
 - Press # when you hear the share that you want
 - 1 Transfer funds to another member's account
 - 2 Transfer funds within your own account
 - 1 Savings

- o 2 Checking
- \circ 3 Loans
 - Enter the dollar amount using the * as the decimal
 - Press 1 if the dollar amount is correct
 - Press 2 if the dollar amount is incorrect
 - A summary of the transfer will play
 - Press 1 if correct
 - Press 2 if not correct

• 2 – Checking

- \circ 1 I know the ID the transfer is coming from
 - Enter the share ID
 - 1 Transfer funds to another member's account
 - 2 Transfer funds within your own account
 - 1 Savings
 - \circ 2 Checking
 - o 3 Loans
 - Enter the dollar amount using the * as the decimal
 - Press 1 if the dollar amount is correct
 - Press 2 if the dollar amount is incorrect
 - A summary of the transfer will play
 - Press 1 if correct
 - Press 2 if not correct
- 2 Play a list of share IDs
 - Press # when you hear the share that you want
 - 1 Transfer funds to another member's account
 - 2 Transfer funds within your own account
 - 1 Savings
 - 2 Checking
 - o 3 Loans
 - Enter the dollar amount using the * as the decimal
 - Press 1 if the dollar amount is correct
 - Press 2 if the dollar amount is incorrect
 - A summary of the transfer will play
 - Press 1 if correct
 - Press 2 if not correct

• 2 – Payment Menu:

- 1 Immediate Payment
 - Select the Loan ID for the payment that you'd like to make
 - 1 I know the ID
 - o Enter the ID
 - Enter the payment amount using the * as a decimal
 - Select the share type the payment is coming from
 - 1 Savings
 - 2 Checking
 - Enter the Share ID
 - 1 I know the ID

- 2 Play a list of all Share IDs
- A summary of the payment will play
- 1 Confirm
- 2 Make changes
- Confirmation number will be given
- 2 Play a list of Loan IDs
 - Press # when you hear the Loan you want
 - Enter the payment amount using the * as a decimal
 - Select the share type the payment is coming from
 - \circ 1 Savings
 - 2 Checking
 - Enter the Share ID
 - 1 I know the ID
 - 2 Play a list of all Share IDs
 - A summary of the payment will play
 - 1 Confirm
 - 2 Make changes
 - Confirmation number will be given
- 4 Card Services
 - 1 Activate a card
 - The member will be transferred to the CO-OP activation line
 - o 2 Deactivate a card or report a card lost or stolen
 - 1 I know the card number
 - Enter the card number
 - Enter the SSN
 - \circ 1 Process
 - o 2 Cancel
 - 2 List all cards
 - Press # when you hear the card you want to block
 - Enter the SSN
 - \circ 1 process
 - 2 cancel
 - o 3 Reorder a card
 - Transfers the member to the Credit Union
- 5 Change PIN
 - Select a new 4 digit PIN
 - Re-enter your new 4 digit PIN
 - o Successful
- 6 Future Date Transactions
 - Members will hear pending ACH transactions here
 - Select the type of account you would like to hear
 - 1 savings
 - 2 checking
 - 3 loan
 - 4 certificate and IRA